## **Guidelines of Approval for Colleges**

1) Go to https://www.onlinedcudrtmnu.org

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2	Affiliation Section	ation Announcements - Approval	
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- 2) Go to Approval Section.
- 3) Enter Login ID and Password same as Affiliation Section

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Home Downloads About U	5 Contact Us Help	
	WELCOME TO ONLINE APPROVA	AL SECTION
Login	Announcements	Important Dates & Guidelines
Login ID : Password : Captcha : Captcha letters are case sensitive and to be entered in Upper Case only R <sub>X</sub> S <sub>T</sub> X <sub>K</sub> © Login	3	
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4) Click on **Regular Teacher Approval** and re-enter the Password.

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- 5) Rollover Mouse on **New Application for NOC** 
  - a. Click on Annexure C for Application of Non-Professional Course
  - b. Click on Proforma D for Application of Professional Course
  - c. Click on NOC for Principal for Application of Principal Post
  - d. Fill Separate Application for each Subject.

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Downloads         All           Velcome I         Lamrin Solut           New Application for NOC>         Update / View           Update / View         Applications           View NOC         Request for Interview           View Committee Letter and Prepare Committee Report         View Approval Letter and Upload Joining	ANNEXURE C (Non-Professional Courses) PROFORMA D (Professional Courses) NOC for Principal	Home Lamrin Solutions Approval Section	Logout
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- 6) Fill the Application accordingly. And Click on **DONE** at the end of Application.
- 7) The Application can be updated till it is not sent to University. For this Click on **Update / View Applications**.
- 8) Click on Send to University after filling the complete Application. (Note: The Application cannot be updated after sending it to University).

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9) NOC will be received from University and can be viewed in **View NOC** link (SMS will be sent on Registered Number of the College).

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Downloads     About Us     Contact Us     Help       'elcome !         New Application for NOC!       Update / View Application for NOC!       Update / View Application for Interview       View NOC       Send / Receive Approval       Main / Receive Approval       Main / Receive Committee       View Committee Letter and Upload Joining	Home Lamrin Solutions Approval Section	Logout
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- 10) Once NOC is received, verify the NOC from BC Cell and determine the roaster from concern authority.
- 11) For approval of an advertisement fill in required fields by clicking on 'send / receive Approval' for Advertisement and submit Approval for Advertisement will be received in the same link. (SMS will be sent on Registered Number of the College).
- 12) Publish the Advertisement in at least 2 newspapers (At least one Newspaper must be Marathi).
- 13) After receiving Applications for Published advertisement, make request for Interview Panel by clicking **Request Interview Panel**.

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Downloads About Us	Contact Us Help			
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New Application for NOC> Update / View Applications View NOC Send / Receive Approval for Advertisement Request for Interview Panel View Committee Letter and Prepare Committee Report View Approval Letter and Uplead Joining	12	Lamrin Solutions Approval Section		
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- 14) Upload necessary documents i.e. (Letter from BC Cell, Newspaper Advertisements for Non-Granted Colleges) , (Letter from BC Cell, Newspaper Advertisements, Letter from Director of Education, Letter from Joint Director for Granted Colleges). And fill PROFORM No. I and II.
- 15) In **Request for Interview Panel** Link, fill the information about the candidates applied for the Post/Subject (i.e. Candidate Name, DOB, Adhar No, Mobile No., e-Mail, Experience, Academic Information etc.). Also upload candidate's documents (i.e. their Mark sheets, Caste Certificate and Photograph etc.)
- 16) Fill the above information about each candidate application.
- 17) Send the Panel Request to the University after filling all required Information.

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	View / Send Panel Request	3
Applied Subject / Course / Post Reference Number Send to University	: : : Send Panel Request	
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18) The Committee Letter will be received from University and can be viewed in **View Committee** Letter and Prepare Committee Report link.



- 19) As per the committee letter, select the Subject Expert from the given panel and invite them as the Interview Panel Member. Enter the Names of Final Panel Members in this link. Password for filling Committee report will be sent on the Mobile number of the Chairman of C.D.C / Principal of the college.
- 20) After Receiving Password, fill the PROFORM 'A' and also fill the PROFORM V for each interviewed candidate and also fill their Selection Status.
- 21) After filling PROFORM V for each candidate, Send Report to the University Online on the same day. After Sending Report, take the Printouts and Sign them accordingly. Hardcopy of duly signed report must be submitted to University.
- 22) The detailed proposal for approval of selected candidate/s must be send to the university with report of selection Proforma A, II, V and relevant documents of the selected candidate/s.
- 23) Online compliance of deficiencies (if any) pointed by the University.
- 24) You can see the deficiencies if any in 'View Compliance Letter link (SMS will be sent on Registered Number of the College).



25) The final Approval Letter sent from university viewed in View Approval Letter and Upload Joining Link.

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- 26) **Upload the Joining Letter for Each Selected Candidate Separately**. The link for uploading the Joining Letter will be available for the 30 days only from the date of receiving the Approval Letter.
- 27) If the joining report of approved teacher is not received / uploading with in thirty days from the issue of approval letter, approval will be treated as cancelled.